





OFFICE OF LABORATORY ANIMAL CARE

STANDARD OPERATING PROCEDURE

SOP Number:	304	Nonhuman Primate Chair Cleaning	Revision #:	2
Date Effective:	7/1/2020		Supersedes:	1

Author(s):	Amanda Larson	Sign:		Date: 6/24/20
Director:	Dr. Gregory Lawson	Sign:		Date: 6/24/2020

PURPOSE

These procedures outline the protocols involved in the maintenance of the nonhuman primate restraint chairs.

SCOPE

These procedures apply to all personnel utilizing and/or maintaining the nonhuman primate restraint chairs.

RESPONSIBILITY

Following these procedures is the responsibility of all OLAC employees and NHP lab members.

DEFINITIONS/ACRONYMS

- OLAC: Office of Laboratory Animal Care
- NHP: Nonhuman primate

PROCEDURE

Daily

1. Prior to placing animals in restraint chair, each chair should be visually inspected for any defects (e.g. rust, discoloration, missing screws, cracked acrylic) that could be harmful to the animal or decrease the safe use of the chair for the operator. If defects are noted, the chair should be taken out of service immediately. Chair should be marked as out of service via a red tag, cleaned, and not returned to housing room until repairs have been completed.
2. Clean litter should always be placed in the pan under the animal before use. This litter should be discarded as biohazardous waste after every session in the laboratory, regardless of whether it is visibly soiled.
3. After the animal has been returned to its home cage, chairs should be inspected and wiped down as needed with a paper towel and approved appropriately diluted disinfectant.

Monthly

1. Chairs are hand washed by lab members at least once a month, or more often if soil is not easily removed through regular daily cleaning.
 - a. Remove gross debris from chairs first using scrub brush and water.
 - b. Spray chair and all associated parts, inside and out, with an approved appropriately diluted disinfectant.
 - c. Allow applied disinfectant to sit for the required contact time (e.g., 10 minutes for NPD) before rinsing with hose.
 - d. Ensure that chair and associated parts are dry prior to placing animal in chair.

REFERENCE DOCUMENTS

- SOP 301- Nonhuman Primate Husbandry
- SOP 302- Nonhuman Primate Daily Health Check
- SOP 305- Nonhuman Primate Safety
- SOP 606- General Facility Sanitation

REVISION HISTORY			
REVISION NUMBER	AUTHOR(S)	EFFECTIVE DATE	REVISION(S)
1	Amanda Larson	2/25/19	SOP is current, reviewed on 2/25/19, no changes needed.
2	Amanda Larson	7/1/20	Removed section 1. Under "monthly", removed "in the animal housing rooms" from Monthly/section 2.